



4055 Trail Creek Road
 Riverside, CA. 92505
 Tel: (951) 509-3100
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 www.pacificproduction.com

APPLICATION FOR EMPLOYMENT

PERSONAL INFORMATION

Date ____/____/____

Name _____ Home Phone (____) _____
LAST FIRST MIDDLE

Present Address _____
NO. STREET APT NO. CITY STATE ZIP

If hired, can you furnish proof that you are over 18 years of age? Yes No

Are you a U.S. Citizen, or can you provide evidence of your legal right to work in the U.S.? Yes No

Have you ever worked for this Company before? Yes No

If yes, please give the dates and position: _____

Do you have adequate transportation to and from work? Yes No

Are you willing to work: Full time Yes No Part-time Yes No Temporary Yes No

How did you hear about employment with Pacific Production Plumbing? _____

Do you have any relatives working at Pacific Production Plumbing? Yes No

If yes, please note department and relationship: _____

In case of an emergency contact: _____
NAME PHONE NUMBER

EDUCATION

School Name	Years Completed (Circle)	Diploma or Degree	Describe Course of Study or Major	Describe Specialized Training/Experience/Skills
High School	9 10 11 12			
College/University	1 2 3 4			
Graduate/Professional	1 2 3 4			
Trade or Correspondence				
Other				

FOREIGN LANGUAGES

Please list any foreign languages in which you are proficient AND which you would be willing to use on the job.

Foreign Language	Read	Write	Speak

RECORD OF PREVIOUS EMPLOYMENT

Please list the names of your present or previous employers in chronological order with present or last employer listed first. Be sure to account for all periods of time including military service and any period of unemployment. If self-employed, give firm name and supply business references. [Add additional page if necessary]

Name of Present or Last Employer Pay Address City, State, Zip Code	Name and Title of Last Supervisor	Dates Employed		
		From: Mo: _____ Year: ____	To: Mo: ____ Year: ____	Start \$ _____ Final \$ _____
Telephone Area Code ()				
Title/Duties		Exact Reason for leaving		

Name of Employer Pay Address City, State, Zip Code	Name and Title of Last Supervisor	Dates Employed		
		From: Mo: _____ Year: ____	To: Mo: ____ Year: ____	Start \$ _____ Final \$ _____
Telephone Area Code ()				
Title/Duties		Exact Reason for leaving		

Name of Employer Pay Address City, State, Zip Code	Name and Title of Last Supervisor	Dates Employed		
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Telephone Area Code ()				
Title/Duties		Exact Reason for leaving		

May we contact your current employer? Yes No
 If no, please explain: _____

Have you ever been terminated or asked to resign from any job? Yes No
 If yes, please explain circumstances: _____

Please explain fully any gaps in your employment history: _____

Are you capable, with or without reasonable accommodation, of satisfactorily performing the essential job duties required of the position for which you are applying? Yes No
 If no, please explain: _____

What rate of pay are you expecting? _____

How many days of work have you missed in the last three years due to reasons other than paid holidays and vacation?

Year _____ Number of Days _____

Year _____ Number of Days _____

Year _____ Number of Days _____

Have you ever served in a Branch of the Service? Yes No

Branch of Service: _____ From: _____ To: _____ Rank at Discharge _____

Member of the Reserves? Yes No

Are you still an Active Member? Yes No

RELATED QUESTIONS

Have you ever pled guilty, or no contest to, or been convicted of any misdemeanor or felony? Yes No

If yes, please give the date(s) and details _____

Have you been arrested for any matters for which you are out on bail or your own recognizance pending trial? Yes No

If yes, please give the date(s) and details _____

YOU MAY OMIT: 1) Information concerning an arrest or detention that did not result in conviction, and information concerning a referral to, and participation in, any pre-trial or post-trial diversion program; and 2) any conviction for which the record has been judicially ordered sealed, expunged, or statutorily eradicated; any misdemeanor conviction for which probation has been successfully completed or otherwise discharged and judicially dismissed; and 3) any conviction for a non violent drug possession offense if you have successfully completed drug treatment and the court has set aside the conviction; and 4) any marijuana related offenses that occurred over two years ago. **A CONVICTION WILL NOT NECESSARILY DISQUALIFY YOU FROM EMPLOYMENT.**

REFERENCES:

Please list persons who know you well – **Not** previous employers or relatives

Name	Occupation	Address	Telephone Number	Number of Years Known

APPLICANT CONSENT TO DRUG TESTING

Thank you for your interest in employment with Pacific Production Plumbing. We have a strong commitment to provide a workplace free of alcohol and illegal drugs. It is our intention to provide a healthy and safe workplace for all of our employees as well as maintaining an environment conducive to excellent service to our many clients. In keeping with this commitment, we have a policy prohibiting illegal drugs and alcohol in the workplace.

A condition of employment with Pacific Production Plumbing is successful completion of drug testing performed on samples of urine, breath, and/or blood for analysis provided by the candidate. These samples are tested for the presence of alcohol and/or drugs that may be illegal or adversely affect job performance.

Please read and sign the Applicant's Consent, Statement and Agreement on the next page. Only completed applications, including the signed consent and statement agreement will be considered for employment. Your signature on the next page gives your consent to provide necessary samples at a designated facility, consent to have such samples tested for the presence of drugs and alcohol, and authorizes the release of test results to the designated representative of Pacific Production Plumbing for its use in evaluating you for employment.

If the employment offer is withdrawn due to failing the drug test, you may reapply after three months and be considered for employment on the same basis as a new applicant.

APPLICANT'S STATEMENT, AGREEMENT AND CONSENT

In the event of my employment to a position with Pacific Production Plumbing, I will comply with all rules and regulations of the Company. I understand that Pacific Production Plumbing, upon an offer of employment, and at any time during my employment, to the extent permitted by law, reserves the right to require me to submit to and successfully pass a test for the presence of drugs or alcohol in my system by furnishing a sample of my urine, breath and/or blood for analysis. I also understand that any offer of employment may be contingent upon the passing of a physical examination. I also understand that I may be required to take other tests to measure skills, aptitudes and abilities. I understand and agree that should I decline to sign this consent or refuse to take any of the above tests under company policy, my application for employment may be rejected or my employment may be immediately terminated.

I further authorize and give full permission to have the medical provider and laboratory or other testing facility to release any and all documentation relating to such test(s) to Pacific Production Plumbing and/or to any governmental entity involved in a legal proceeding or investigation connected with the test(s). I will hold harmless Pacific Production Plumbing and any testing laboratory that the Company might use, meaning that I will not sue or hold responsible such parties for any alleged harm to me that might result from such testing, including loss of employment or any other kind of adverse job action that might arise as a result of the drug or alcohol test, even if Pacific Production Plumbing or a laboratory representative makes an error in the administration or analysis of the tests or the reporting of the results. I understand that Pacific Production Plumbing will require a drug screen test under Company policy whenever I am involved in an on-the-job accident or injury.

I further understand that Pacific Production Plumbing may contact any of the persons, organizations or previous employers referenced in this application. I authorize those employers, organizations or persons to disclose to the Company all records and information concerning my previous employment, education or any other information they might have, personal or otherwise, favorable or unfavorable, with regard to any of the subjects covered by this application and I release all such parties from all liability for any damage which may result from furnishing such information.

In consideration for my employment with Pacific Production Plumbing, I agree to conform to the rules and regulations of the Company as set forth in the Company's Employee Handbook and Injury and Illness Prevention Program and acknowledge that these rules and regulations may be changed, interpreted, withdrawn, or added to by the employer at any time, at the employer's sole option and without any prior notice to me.

I hereby state that all the information that I have provided on this application or any other documents completed in connection with my employment, and in any interview is true and accurate. I have withheld nothing that would, if disclosed, affect this application unfavorably. I understand that if I am employed and any information provided to the Company is found to be false or incomplete in any respect, I may be dismissed.

Harassment in employment, including sexual, racial and ethnic harassment is forbidden by law and Pacific Production Plumbing strictly prohibits discrimination against or harassment of any person employed by or seeking employment with the Company.

Pacific Production Plumbing is an affirmative action/equal opportunity employer. Equal employment opportunity will be extended to all persons in all aspects of the employer-employee relationship, including recruitment, hiring, upgrading, training, promotion, transfer, discipline, layoff, recall and termination. The Company does not discriminate against its employees or applicants because of race, color, religion, sex, sexual orientation, pregnancy, marital status, national origin, ancestry, age (over 40), physical or mental disability, or medical condition (cancer-related), citizenship, veteran status or any other consideration made unlawful by applicable laws.

If hired, I agree as follows: My employment and compensation is terminable at –will, is for no definite period, and my employment and compensation may be terminated by either Pacific Production Plumbing or me at any time and for any reason whatsoever, with or without good cause.

DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE STATEMENT, AGREEMENT AND CONSENT. IF YOU HAVE ANY QUESTIONS REGARDING THIS STATEMENT, PLEASE ASK A COMPANY REPRESENTATIVE BEFORE SIGNING.

I HEREBY ACKNOWLEDGE THAT I HAVE READ THE ABOVE STATEMENT, AGREEMENT AND CONSENT AND UNDERSTAND THE SAME

Applicant's Signature _____ Date _____